



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

October 7, 2005

To: All Department Heads
From: David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

FOREIGN CONSULATE ANNUAL REVIEW SURVEY

On January 14, 2003, the Board of Supervisors approved a Board policy authorizing all County departments, in their normal course of operation and interaction with the public, to continue acceptance of the Mexican Consular Identification Card for identification purposes only. The Board also authorized the Chief Administrative Officer to approve acceptance of other foreign consulate identification cards (FCICs) based on established criteria. Consistent with this process, this Office has authorized County acceptance of the Argentine Consulate Identification Card, as well. The Board adopted a modification of this policy on February 8, 2005 to clarify the types of reliable identifying information acceptable to obtain these cards.

Consistent with initial approval of the policy, the Board also instructed our Office to provide an annual review of the use of FCICs by County departments. Thus, in order to assist our office in providing the Board with the annual review, we are asking all departments to complete and return the attached questionnaire to our office by Monday, November 21, 2005 to the attention of:

Angie Gentry, Analyst
Office of Unincorporated Area Services and Special Projects
Chief Administrative Office
723 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

An electronic version of the survey will be sent to all Administrative Deputies.

Thank you for your assistance on this matter. If you have any questions, please let me know, or your staff can contact Ms. Gentry at (213) 974-1197 or by e-mail at agentry@cao.co.la.ca.us.

DEJ: MKZ
JR:os

Attachment

c: Each Supervisor
Administrative Deputies (**via electronic mail**)

Department: _____
 Contact Person/Title: _____
 Phone No.: _____
 E-Mail: _____

FOREIGN CONSULATE IDENTIFICATION CARD (FCIC) ANNUAL REVIEW QUESTIONNAIRE

Question 1	Mexican Consulate ID		Argentine Consulate ID	
	Yes	No	Yes	No
Has your department been presented with FCICs as a form of photo identification?				
If so, in conjunction with what services or activities was the FCIC presented?				
If your department has been presented with the FCIC, does your department have any information on the amount of use?				
Question 2	Mexican Consulate ID		Argentine Consulate ID	
	Yes	No	Yes	No
Has your department identified any problems with accepting FCIC as valid photo identification?				
If so, please explain.				
Question 3				
Does your department have any suggestions, comments, or concerns regarding the FCIC Policy?				